

To: Members of the Communities
Scrutiny Committee

Date: 3 December 2020

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Dear Councillor

You are invited to attend a meeting of the **COMMUNITIES SCRUTINY COMMITTEE** to be held at **10.00 am** on **THURSDAY, 10 DECEMBER 2020 BY VIDEO CONFERENCE**.

PLEASE NOTE: DUE TO THE CURRENT RESTRICTIONS ON TRAVEL AND THE REQUIREMENT FOR SOCIAL DISTANCING THIS MEETING WILL NOT BE HELD AT ITS USUAL LOCATION. THIS WILL BE A REMOTE MEETING BY VIDEO CONFERENCE AND NOT OPEN TO THE PUBLIC.

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

1 APOLOGIES

2 DECLARATION OF INTERESTS (Pages 3 - 4)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 5 - 26)

To receive the –

(a) minutes of the special Communities Scrutiny Committee held on 5 October 2020 (copy enclosed), and

(b) minutes of the Communities Scrutiny Committee held on 22 October 2020 (copy enclosed).

5 FLOOD RISK MANAGEMENT ACROSS DENBIGHSHIRE (Pages 27 - 46)

To consider a report by the Flood Risk Engineer (copy enclosed) outlining flood management and mitigation measures to deal with all types of flood risks county-wide.

6 SCRUTINY WORK PROGRAMME (Pages 47 - 72)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

7 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

MEMBERSHIP

Councillors

Councillor Huw Williams (Chair)

Councillor Graham Timms (Vice-Chair)

Mabon ap Gwynfor
Brian Blakeley
Rachel Flynn
Tina Jones
Merfyn Parry

Anton Sampson
Glenn Swingler
Andrew Thomas
Cheryl Williams

COPIES TO:

All Councillors for information
Press and Libraries
Town and Community Councils

LOCAL GOVERNMENT ACT 2000

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a *member/co-opted member of
*(*please delete as appropriate)*

Denbighshire County Council

CONFIRM that I have declared a ***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-
*(*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)**

Signed

Date

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Communities Scrutiny Committee held via WebEx on Monday, 5 October 2020 at 10.30 am.

PRESENT

Councillors Brian Blakeley, Mabon ap Gwynfor, Rachel Flynn, Merfyn Parry, Glenn Swingler, Andrew Thomas, Graham Timms (Vice-Chair), Cheryl Williams and Huw Williams (Chair)

Co-opted Members Kathleen Jones and Neil Roberts attended for agenda item 4 – Review of Cabinet Decision relating to 21st Century Schools Programme – Band B Proposals

Cabinet Members – Councillor Huw Hilditch-Roberts, Lead Member for Education, Children’s Services and Public Engagement attended for agenda item 4 and Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets attended for agenda item 5.

Observers – Councillors Joan Butterfield, Meirick Davies, Hugh Irving, Alan James, Gwyneth Kensler, Barry Mellor, Melvyn Mile, Paul Penlington, Arwel Roberts, Peter Scott, Rhys Thomas and Emrys Wynne

ALSO PRESENT

Corporate Directors: Economy and Public Realm (GB) and Communities (NS), Heads of Service: Legal, HR and Democratic Services (GW) and Finance and Property (SG); Interim Head of Education (GD); Principal Manager – School Support (JC); Lead Officer – Corporate Property and Housing Stock (DL); Programme Manager – Housing Development (MD); Principal Chartered Valuation and Estates Surveyor (MJ), Scrutiny Coordinator (RE) and Committee Administrator (KEJ)

POINT OF NOTICE

Due to the current restrictions on travel and requirement for social distancing as a result of the coronavirus pandemic the meeting was held remotely by video conference and was not open to the general public. All members had been given the opportunity to attend as observers and the Local Democracy Reporter had also been invited to observe.

1 APOLOGIES

Councillor Paul Penlington (lead signatory to the call-in request for agenda item 4) had submitted apologies due to unavoidable work commitments. It was noted that Councillor Mabon ap Gwynfor would address the Committee in his absence.

2 DECLARATION OF INTERESTS

The following members declared a personal interest in agenda item 4 Review of Cabinet Decision relating to 21st Century Schools Programme Band B Proposals –

Councillor Meirick Davies – School Governor Ysgol Cefn Meiriadog
Councillor Huw Hilditch-Roberts – Parent Ysgol Brynhyfryd / School Governor Ysgol Pen Barras
Councillor Hugh Irving – School Governor Prestatyn High School
Councillor Merfyn Parry – School Governor Ysgol Bryn Clwyd and Ysgol Gellifor
Councillor Arwel Roberts – School Governor Ysgol y Castell
Co-opted Member Neil Roberts – School Governor Ysgol y Parc
Councillor Peter Scott – School Governor St. Asaph VP Infants School
Councillor Glenn Swinger – School Governor Ysgol Pendref
Councillor Graham Timms – School Governor Ysgol Dinas Bran
Councillor Emrys Wynne – School Governor Ysgol Brynhyfryd & Ysgol Borthyn

3 URGENT MATTERS AS AGREED BY THE CHAIR

The Chair declared that he intended to include for discussion (as item 5 on the agenda) the following matter requiring urgent attention – Review of Cabinet decision relating to ‘Disposal of land adjacent to Ysgol Pendref, Denbigh’.

The item related to a second call-in request received subsequent to convening the Committee and the Chair had agreed for the matter to be discussed as an urgent item of business with a view to expediting the call-in request within the timescale set out in the Council’s Call-In Procedure Rules. The supplementary papers relating to the call-in request had been published on 1 October 2020.

4 REVIEW OF CABINET DECISION RELATING TO 21ST CENTURY SCHOOLS PROGRAMME - BAND B PROPOSALS

The Chair explained that in accordance with the council’s constitution the Committee had been convened to consider a call-in request submitted in respect of a decision taken by the Cabinet on 22 September 2020 relating to ‘21st Century Schools Programme – Band B Proposals’. The Cabinet had resolved to –

- approve the commencement of projects at Ysgol Plas Brondyffryn / Denbigh High School, Denbigh; Ysgol Bryn Collen / Ysgol Gwernant, Llangollen and Ysgol Pendref, Denbigh as part of the first phase of projects for Band B of the 21st Century Schools Programme and the submission of these proposals to Welsh Government, and
- to continue to seek additional funding for the second phase of projects of Band B and to review the position in 18 months to ascertain options for the delivery of some of these projects.

A call-in notice had been submitted by Councillor Paul Penlington, supported by four other councillors, calling for a review of the decision on the following grounds –

“...I wish to call in this decision in order that the authority can properly review PHS [Prestatyn High School] need as it stands in 2020 fairly alongside other schools. As the largest secondary school in the county, and only secondary school in Prestatyn it has as good a case for improvement as others scheduled for Band B funding.”

The Scrutiny Coordinator introduced the report (previously circulated) setting out the 'call-in' procedure rules and basis of the 'call-in' request and she also explained the procedures to be followed at the meeting. Reference had been made to the appendices to the report including the Cabinet report considered on 22 September 2020 together with a report on the 'Process for Band B Submission' which had been brought forward from the Committee's next scheduled meeting given that it contained useful information relating to the current review of the Cabinet decision.

In the absence of Councillor Paul Penlington, Councillor Mabon ap Gwynfor read out a statement on his behalf. Councillor Penlington had submitted that –

- the Cabinet decision had been based on Cabinet meetings as far back as 2017 and Prestatyn High School (PHS) had not featured at that time nor did it currently feature in any 21st Century Schools funding
- when queried earlier in the year he was told PHS may possibly be considered in 2024 which was not robust enough to meet the needs of children in Prestatyn
- councillors had not had an opportunity to scrutinise the process that led to the Cabinet decision on 22 September and had been excluded from any process that led to it over recent months, and he had been unable to join the discussion and properly ask questions at Cabinet due to council online meeting failures
- the situation within PHS had changed significantly since 2017 and the school was in urgent need of substantial improvement, if not a completely new school
- he had been advised pupil numbers were reducing which was incorrect – PHS had 1800 learners three years ago and a consistent 1500 learners since then
- Prestatyn primary schools were struggling to cope with demand and with one secondary school there was potential for significant difficulties in the near future
- the current and future financial climate was uncertain and without a definite commitment to PHS it may not receive any substantial improvement for years
- as far as he was aware PHS had been built in 1956 with few enhancements since then and no major improvements and so required swift improvement.

The Lead Member Councillor Huw Hilditch-Roberts, Interim Head of Education and Principal Manager – School Support were in attendance. The Lead Member provided some background to the 21st Century Schools Programme and Band B proposals together with previous Scrutiny and Cabinet involvement in that process over the last three years. For clarity Councillor Penlington had asked the question at Cabinet as to why Prestatyn High School (PHS) had not been included in the proposals and an explanation had been provided at that time which had been based on need and the prioritisation process. With regard to the grounds for calling the review of the Cabinet decision the Lead Member responded as follows –

- **PHS pupil numbers** – figures provided for over the last five years showed an overall decrease in pupil numbers. Year 7 intake had been around 230/240 pupils during that period and prior to opening of the new Rhyl High School building had been around 260/270 pupils. PHS share of secondary pupils across Denbighshire had reduced in relative terms from 25% to 21%
- **Prestatyn primary sector numbers** – overall there were 2037 full time primary school places across the town and surrounding areas with 1,777 pupils attending resulting in 260 surplus places [12%]. Significant investment had

been made in the primary sector in Prestatyn. The Year 7 intake for 2020 showed that 77.3% came from English medium schools in the town, 6.3% from other Denbighshire schools and 16.4% from out of county. Pupil numbers transferring from Rhyl to Prestatyn had reduced since 2016 and the new Christ the Word school would also have an impact on future pupil numbers

- **Condition of Buildings** – when the Strategic Outline Plan was submitted in 2017 PHS was considered Condition C and Suitability C. Compared to the eight secondary schools in Denbighshire – four had been identified as part of Band A (St. Brigid's subsequently opted out) leaving one Category B (Ysgol Brynhyfryd), three Category C (St. Brigid's, Ysgol Dinas Bran and PHS), and one Category D (Denbigh High School) which was seen as high priority. The long list to Welsh Government had included investment for PHS and Ysgol Brynhyfryd. On the balance of current issues of the remaining Category C schools St. Brigid's and Ysgol Dinas Bran were seen as higher priority given the limited resources when the Strategic Outline Plan was submitted
- **Development of 5 year plan** – following the decision arising from that assessment officers met with Prestatyn Member Area Group and Governors to discuss the immediate and short term needs of PHS which resulted in an agreed 5 year plan. Priority areas included Site Fencing & Security; Walkway Access Corridor; Science; Technology & Welsh and Car Park and details of the issues to be addressed and positive progress made against those priority areas were provided. Recent planned maintenance work to the value of £1.64m had taken place at the school and future work had been scheduled.

The Lead Member reiterated that the recommendation to Cabinet had been based on a prioritisation process of greatest need given the finite resources available. The Council had worked closely with PHS in developing the 5 year plan to address areas of concern and the school fully supported the partnership working approach and recognised the investment being made outside of the 21st Century Schools Programme. The Interim Head of Education added that he was in regular contact with the school and good progress was being made in progressing the 5 year plan. Whilst the obvious preference was for a new school it was recognised that there was a prioritisation process and limited resources available and on that basis the Head teacher had been satisfied with the level of investment. Councillor Hugh Irving, Chair of Governors at PHS confirmed there had been substantial investment in the school over the years and while there were obvious shortcomings it was accepted that a new school was the ideal and not possible given present circumstances. Useful discussions had taken place with lead members and officers and a five year programme of investment had been agreed as the way forward.

During the course of debate the Chair invited questions from Committee members followed by call-in signatories and other non-Committee members. Questions were raised with specific regard to PHS as referenced within the call-in notice together with other schools within the county including the condition of those schools and application of the assessment process together with the outcome of that process in terms of categorisation, rank order of priority and potential timescales for investment. Clarity was also sought regarding the funding elements of the 21st Century Schools Programme and future projects.

The Lead Member, Interim Head of Education, Principal Manager – School Support and Head of Finance responded to members’ questions and comments as follows –

- confirmed 12 pupils from Prestatyn were attending Year 7 in Rhyl from this September
- explained the complexities of the PHS site given the size of the building and flow of pupils and the need to assess the impact on pupil numbers in future years taking into account the new Rhyl High School building and Christ the Word School in order to have robust data for future planning and ensure that as part of the overall process investment was made in the right schools at the right time
- reiterated that PHS Governing Body and Head teacher were in regular discussions with the Lead Member and officers and were supportive of the level of investment and commitment provided to the school at the current time
- stated that in terms of the Year 7 intake at PHS 16.4% were from out of county which equated to 39 pupils, the majority of which came from Flintshire schools
- explained the change in WG funding for the 21st Century Schools Programme and intervention rates for different schemes resulting in the need to prioritise those projects identified in the Band B proposals – based on the assessment of schools PHS had not been identified for inclusion in Band B at any point and had been earmarked for future investment
- elaborated upon the variety of works included in the 5 year plan for PHS which was currently being progressed in priority order as identified by the school and confirmed that the figures did not include external flood work
- explained the changes to the criteria for 21st Century Schools Funding over time which was now based on the condition of the school environment for learners
- further explained the prioritisation process and agreed to provide additional information and greater clarification of the schools assessment process and works required including a rank order of prioritisation for investment, but advised that it would not be possible to commit to timescales or specific projects given the future level of uncertainties in terms of criteria, finance and political decisions both at local and national level going forward
- referred to the schools maintenance programme which totalled £9m for which £2.2m was available which could also be considered alongside the 21st Century Schools Programme and provide a wider picture of school investment
- explained the reasoning behind the inclusion of Ysgol Bryn Collen and Ysgol Gwernant in the proposals and lessons learned from the projects undertaken in Band A
- provided assurances that the council would continue to lobby WG for the additional funding to complete the second phase of Band B, which included Rhyl primary provision, and report back to Cabinet thereon in eighteen months’ time.

The Committee welcomed the investment already made in Denbighshire’s schools and was pleased to note future investment plans in that regard. The Committee also considered that the clarification of the prioritisation process provided during the meeting had proved useful but felt that for greater clarity and transparency further information should be provided to all councillors on the 21st Century Schools Programme and Councillor Graham Timms put forward a proposition on that basis, seconded by Councillor Merfyn Parry. Councillor Mabon ap Gwynfor also

supported the proposition and requested a timescale for submission of the information requested. Upon being put to the vote the Committee –

RESOLVED that detailed information be provided to all county councillors by early 2021 on the 21st Century Schools Programme to include –

- (i) *background to the funding and the prioritisation process followed to determine which schools merited benefiting from investment and when;*
- (ii) *details of the investment already made in the county's schools and the current position, and*
- (iii) *a clear outline of future plans, subject to the availability of Welsh Government and Council funding, to make Denbighshire County Council schools fit for the 21st Century.*

Following the Committee agreeing the above resolution the signatories to the call-in request indicated their agreement that the request to review the Cabinet decision should no longer proceed.

[Councillor Paul Penlington joined the meeting at the close of debate just prior to the vote.]

At this juncture (12.15 p.m.) the meeting adjourned for a refreshment break.

5 URGENT MATTERS: REVIEW OF CABINET DECISION RELATING TO DISPOSAL OF LAND ADJACENT TO YSGOL PENDREF, DENBIGH

[This item was considered as a matter of urgency, notice having been given by the Chair at the commencement of the meeting].

The Chair introduced a report (previously circulated) on the call-in request submitted in respect of a decision taken by the Cabinet on 22 September 2020 relating to the 'Disposal of land adjacent to Ysgol Pendref, Denbigh'. The Cabinet had resolved to –

- approve the disposal of land adjacent to Ysgol Pendref, Denbigh outlined in red on the plan (Appendix A to the report) which is surplus to Council requirements on the open market for residential development and delegates authority to the Lead Member for Finance, Performance and Strategic Assets to approve the final sale, and
- confirms it has read, understood and taken account of the Well-being Impact Assessment (Appendix B to the report) as part of its consideration.

A 'call-in' notice had been submitted by Councillor Glenn Swingler, supported by four other councillors. At the Chair's invitation Councillor Swingler set out the grounds for calling the review of the decision as follows –

1. *This is more land owned by Council being sold for a quick fix to fill budget holes.*

2. *Upper Denbigh has up to 300 houses being built on the NWH (North Wales Hospital) site and more (mostly) unaffordable housing is not required.*
3. *The land is presently farm land. We should be encouraging more people into farming. We don't yet know the effects of Brexit on food security and now would be a foolish time to dump this land.*
4. *Although it mentions the land not being suitable for a new build for Ysgol Pendref it was only a very, very short time ago Cabinet agreed to the new 21st century schools programme and to commence a scoping exercise. Has that been completed already?*
5. *Once land belonging to the people has been sold to private enterprises there is no going back. How are cabinet certain the land will not be needed in the future.*
6. *We must surely be building more social housing.*

The Lead Member Councillor Julian Thompson-Hill, Programme Manager – Housing Development and Principal Valuation and Estates Surveyor were in attendance. The Lead Member clarified the location of the site in Denbigh which related to 6.97 acres. He also responded to the grounds put forward for the call-in request as follows –

- the land was held within the Housing Revenue Account (HRA) and therefore any capital receipt from the sale would be ring-fenced for the HRA and could not be used elsewhere. The HRA had three sources of income to deliver its programme of works for which capital receipts was a key element. An assumption about the sale of the land had been built into the rolling 30 year housing stock business plan so if a capital receipt could not be achieved there would be less funding available to deliver new social rented homes or maintenance on existing housing stock
- in terms of housing numbers in the current Local Development Plan (LDP) there was no inclusion for any of the enabling developments at the North Wales Hospital Site currently and the council's allocations and affordable housing policies made no assumptions of any affordable units on that particular site. This site, amongst others, had been allocated to partially address housing needs for all kinds of tenure within Denbigh and would deliver twice the number of affordable units that would be required under the terms of the LDP
- the land was not farmland having been allocated for residential purposes in the LDP in 2013 following all the appropriate processes and consultation stages. The land had been declared surplus to agricultural estates purposes in 2015 and appropriated into the HRA in 2016. Subsequent to that a Site Development Brief had been adopted approved unanimously by Planning Committee in 2017. The former tenant of the farm to which the land was previously attached had purchased most of the land holding he had previously rented but this particular land was specifically excluded from that purchase by him
- the council's disposals protocol as applied in this case was explained for which only the HRA indicated a requirement for the land. Although the recommendation on sites to go forward for Band B of the 21st Century Schools Programme had only been discussed at the last Cabinet meeting, the Education Department had been fully aware of the proposals for this land and had advised that they would not be looking to this particular site for education purposes and supported the appropriation of the land to the HRA

- in terms of social housing there was a 30 year business plan with headroom to build 220 additional properties (170 within the lifetime of the current Corporate Plan). There was insufficient headroom in the business plan for the council and social landlords to meet all social housing needs which was a common situation not unique to Denbighshire. The number and location of additional housing developments were determined following an analysis of the single housing register making allowances for any schemes underway and the condition and suitability of existing housing stock. Denbigh accounted for approximately 10% of the overall need and a recent contract was awarded for 22 social rented homes on land adjacent to Tan y Sgubor. Soft market testing had determined 20% affordable inclusion would be viable on the land proposed for disposal which would address part of the identified need and also deliver a capital receipt to support the business plan for new build and maintenance. It was emphasised that a maximum of 10% affordable housing could be enforced and any amount above that would need to be achieved through negotiation.

In summary the Lead Member reiterated that the site was an isolated piece of land, not required by the former tenant farmer which was surplus to requirements from an agricultural estates purpose, and had been appropriated to the HRA and allocated for residential purposes in the LDP following due process. A Site Development Brief had also been approved by the Planning Committee and therefore the principle of housing development on the land had been well established. The council was extremely unlikely to have the capital to build a scheme of 100 homes as a stand-alone development but in a developer role could utilise public and private sector partners which was a common practice of the council on various developments. The Programme Manager – Housing Development added that the sale of the site would help deliver the housing development plan and a balanced approach had been taken to ensure that the properties delivered were the right type in the right place. Given the limited resources available for delivering the housing stock business plan, the capital receipt from the site and social rented homes it would deliver would go towards delivering that plan.

The Chair invited questions from Committee members followed by call-in signatories and other non-Committee members. Questions were raised regarding the number of houses and types of housing developments currently being built or already planned for Denbigh, particularly in terms of affordable and social rented housing and needs of local residents. Councillor Rhys Thomas referred to the draft new national development framework 'Future Wales – the National Plan 2040' and implications for future housing developments and meeting affordable and social housing needs. He was keen for those ambitions to increase delivery of affordable and social housing together with the funding to drive delivery to be progressed for the benefit of local residents in Denbigh, particularly given the specific housing needs of the area.

The Lead Member and Programme Manager – Housing Development responded to members' questions and comments as follows –

- disposal on the open market had been recommended given the potential value of the land and the price could be verified independently to ensure best value

- enquiries had been received from social landlords about the development and there was nothing to preclude social landlords making an offer for the site
- whilst the current requirement for affordable homes was 10% there had been occasions when a higher percentage had been agreed through negotiation
- due to the need to put infrastructure into the site such as highways, utilities etc. it would be more cost effective if one developer was to take on the initial opening up of the site rather than breaking the land down into smaller plots – potentially the developer could pass on smaller blocks to other social landlords
- the site did not have outline planning permission but a Site Development Brief had been approved by Planning Committee in 2017, and the reports to Planning Committee and more recently Cabinet had prompted developer interest
- confirmed any developer could approach the council at any time but in order to ensure best value it was usual to first undertake market testing of the site
- the proposal was for around 20 social rented homes on the site and a contract had recently been awarded for a further 22 social rented homes on adjacent land at Tan Y Sgubor thereby totalling 42 additional social rented homes for the ward let through the council's HRA
- local authorities would be able to access Welsh Government's (WG) social housing grant from April 2021 but the funding would be top sliced from existing budgets and would be a finite amount for which local authorities would bid against each other and would also likely need to contribute financially. The intervention rate of 58% for social landlords would be protected and the amount to local authorities was not expected to be sizeable and would be a variable intervention rate depending upon the viability of each individual development – there was no new funding announced by WG in relation to any commitment to increasing affordable housing. It was also understood that references within the new national development framework to affordable housing led development sites would only apply to future allocations and not to this site because it was an existing allocation
- given that the intention was to use the capital receipt from the sale of the land to fund the housing stock business plan any delay would reduce the number of properties which could be delivered as a consequence
- the proposal would benefit the ward by delivering twice as many social rented homes as would normally be the case through the planning system. Even if properties were not in the affordable category they still brought benefits to the area in terms of trade, spend and jobs and reference was made to the approach in Rhyl West where part of the regeneration activity involved a mix of tenures
- if the sale of the land did not proceed there would potentially be the loss of 20 affordable units and given previous approvals the housing stock business plan had assumed a capital receipt for reinvestment in new build and renovations which if not received would have a negative impact on its delivery
- there was an unmet demand for both affordable and non-affordable housing in Denbigh and Denbighshire as a whole and the programme of work that had been developed and agreed was proportionate to the need and the location.
- the SARTH (Single Access Route to Housing) figures referred to should be read in context given that applicants could register for multiple areas
- it was accepted that the entire social housing need could not be met and the approach taken was to deliver as many social rented properties throughout the

county to reflect that need within the resources available and capital receipts were a vital part of providing the funding necessary to address those issues

- explained the naming and numbering policy adopted by the authority and elaborated upon the biodiversity elements associated with the proposal
- there was currently no buyer for the site and the current process involved seeking Cabinet's permission to sell the site on the open market.

In summing up Councillor Swingler supported delaying the sale of the land pending clarity on the Welsh Government's new national development framework in order to best meet local housing needs for residents and ensure the right type of housing for the area or alternatively to ensure best future use of the land for other purposes.

In his closing statement the Lead Member reiterated that the site had been through the necessary approvals and consultations and had been allocated for housing in the LDP. Not selling the site would impact on the resources available to deliver the housing stock business plan and he strongly recommended that the sale proceed with no benefits to be gained from delaying the sale. Any changes to legislation coming forward for future sites would be complied with and if any additional funding was made available it would be welcomed. Proceeding with the sale would likely deliver twice the amount of affordable housing stipulated in the LDP and market testing had indicated that 20% affordable housing would be viable and deliverable and it would go some way to addressing housing needs within the county.

Having considered the information presented and representations made during the meeting, including the grounds given for calling-in the decision, the Committee acknowledged that the land had been declared surplus to requirements by the council's agricultural estate a number of years previously. It also acknowledged that any capital receipt realised from the sale of land or any other asset could not lawfully be used to finance the authority's revenue spend or any revenue shortfall. However the Committee felt there was merit to request Cabinet to review its decision to dispose of the land on the basis of the number of houses and types of housing developments currently being built, or already planned for Denbigh in the next few years.

The Committee had concerns that the developments would render the town with an oversupply of large unaffordable houses and an insufficient supply of affordable housing and social housing units to meet the needs of local residents. Members were of the view that developing the land adjacent to Ysgol Pendref would further exasperate the problem. Whilst acknowledging that some social housing would be built on this plot of land as part of any future development, it was felt that the number of affordable and social housing units proposed for the development were insufficient given that this particular plot of land was located in one of the most deprived council wards in Wales, and therefore the majority of the houses built there would be unaffordable for local residents.

The Welsh Government had recently published its draft new national development framework 'Future Wales – the National Plan 2040' which was currently undergoing scrutiny in the Senedd, prior to being adopted in 2021. Once adopted this framework would set the direction for development across Wales until 2040. Whilst

the Committee acknowledged that this was still a working draft it did however have a clear emphasis on the need for more affordable housing across Wales.

Councillor Graham Timms put forward a proposition on the basis of the conclusions of the Committee, seconded by Councillor Glenn Swingler, and upon being put to the vote the Committee –

RESOLVED to recommend to Cabinet that it –

- (a) *acknowledges the Communities Scrutiny Committee's conclusions and recommendations following its review of the Cabinet decisions of 22 September 2020;*
- (b) *revisits its decision of 22 September 2020 having regard to the vision for future social and affordable housing as set out in the draft new national development framework 'Future Wales – the National Plan 2040';*
- (c) *delays the decision in relation to this particular site for 12 months until the new national development framework was agreed;*
- (d) *considers options to make the land more attractive to social landlords and smaller developers by breaking it up into smaller parcels/plots, and*
- (e) *does not create an oversupply of large unaffordable homes in Denbigh which do not meet the local need.*

The meeting concluded at 1.45 p.m.

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COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Communities Scrutiny Committee held in remotely via Video Conferencing on Thursday, 22 October 2020 at 10.00 am.

PRESENT

Councillors Mabon ap Gwynfor, Brian Blakeley, Rachel Flynn, Tina Jones, Merfyn Parry, Andrew Thomas, Graham Timms (Vice-Chair), Cheryl Williams and Huw Williams (Chair)

Education Co-opted Members Kathleen Jones and Neil Roberts attended for business item 5.

Councillor Huw Hilditch-Roberts Lead Member for Education, Children's Services and Public Engagement was present for item 5.

Councillor Julian Thompson-Hill Lead Member for Finance, Performance and Strategic Assets was present for item 6.

Councillor Tony Thomas Lead Member for Housing and Communities was present for item 7.

Observers – Councillors Meirick Lloyd Davies, Bobby Feeley, Martyn Holland, Gwyneth Kensler and Emrys Wynne

ALSO PRESENT

Corporate Director: Economy & Public Realm (GB), Corporate Director: Communities (NS), Interim Head of Education (GD), Principal Manager – School Support (JC), Head of Legal, HR and Democratic Services (Monitoring Officer) (GW), Community Benefits Manager (KB); Framework Manager (TS), Head of Business Improvement and Modernisation (AS), Countryside and Heritage Services Manager Denbighshire (HR), Business Information Team Manager (CB), Scrutiny Coordinator (RhE) and Committee Administrator (RhTJ).

The Local Democracy Reporter and a representative from Audit Wales were also in remote attendance to observe proceedings.

POINT OF NOTICE

Due to the current restrictions on travel and requirement for social distancing as a result of the coronavirus pandemic the meeting was held remotely by video conference and was not open to the general public. All members had been given the opportunity to attend as observers. The Local Democracy Reporter and a representative from Audit Wales had also been invited to observe.

1 APOLOGIES

Apologies for absence were received from Councillors Anton Sampson and Glenn Swingler.

2 DECLARATION OF INTERESTS

Councillor Meirick Lloyd Davies declared a personal interest in agenda item 4, 'Minutes' as a member of the North Wales Fire and Rescue Authority.

The following members declared a personal interest in agenda item 5, 'Impact of Ruthin Primary Area Review':

Councillor Huw O Williams – parent of a pupil attending one of the schools
Councillor Meirick Lloyd Davies – School Governor Ysgol Cefn Meiriadog
Councillor Huw Hilditch-Roberts – Parent and School Governor Ysgol Pen Barras
Councillor Merfyn Parry – School Governor Ysgol Bryn Clwyd and Ysgol Gellifor
Co-opted Member Neil Roberts – School Governor Ysgol Borthyn
Councillor Cheryl Williams – School Governor Christ the Word School
Councillor Emrys Wynne – School Governor Ysgol Brynhyfryd & Ysgol Borthyn
Councillor Martyn Holland – School Governor Ysgol Bro Fammau
Councillor Andrew Thomas – School Governor at one of the County's schools
Councillor Tina Jones – School Governor at Ysgol Melyd
Councillor Graham Timms – School Governor at Ysgol Dinas Bran, Llangollen

3 URGENT MATTERS AS AGREED BY THE CHAIR

Review of Cabinet Decision Relating to the Disposal of Land Adjacent to Ysgol Pendref, Denbigh: the Chair invited the Vice-Chair to address the Committee in relation to Cabinet's response to the Committee's recommendations following its examination of the above decision. Whilst Cabinet had debated the Committee's recommendations in some detail and half the Cabinet members had supported the Committee's recommendations the Executive had, on the Chair's casting vote, confirmed its original decision. The Committee's Vice-Chair registered his disappointment with the outcome, and questioned whether Scrutiny could ever persuade Cabinet to review their decisions.

Executive members in attendance at the present meeting advised that in their view Scrutiny had effectively held decision-makers to account and generated constructive debate. A number of matters had been aired which were likely to be considered when determining future planning policy. The use of the casting vote had highlighted that the Council's Cabinet was balanced, and comprised members of different viewpoints.

4 MINUTES

The minutes of the Communities Scrutiny Committee meeting held on 3 September 2020 were submitted.

Matters Arising -

The Scrutiny Officer informed the Committee that a Moorland Management Officer had recently been appointed however the Fire Service had again confirmed that they would not jointly fund the post as they felt providing financial support would set a precedence for others seek funding. However, the Service would continue to

provide Advice and Support where necessary. Members expressed their disappointment with their decision.

Agreement on the recommendation was by consensus. No formal vote was taken. All members indicated they were in favour of the recommendation, no one indicated they were against it and no one indicated they wanted to abstain.

Resolved: - that the minutes of the Communities Scrutiny Committee meeting held on 3 September 2020 be received and approved as a true and correct record

5 IMPACT OF RUTHIN PRIMARY REVIEW

Interim Head of Education, Geraint Davies (GD), Principal Manager – School Support, James Curran (JC) were in attendance for the item.

Councillor Huw Hilditch-Roberts introduced the report providing information regarding the impact of the Ruthin Primary review against the seven well-being goals of the Well-being of Future Generations Act 2015. Denbighshire's Cabinet agreed in November 2012 to commence informal consultation regarding a review of Primary Provision in the Ruthin area. It was agreed that the area review would focus on the following objectives: ensuring the sustainability of high quality education provision; improving the quality of school buildings and facilities and providing the right number of places, of the right type in the right location. Cabinet reviewed the findings of the informal consultation and made six recommendations which would impact on school provision in the area.

In essence the outcome for the majority was a good one, the area had benefited from substantial investment, but there had also been experiences from which lessons had been learnt i.e. the consultation in respect of the future of Ysgol Pentrecelyn and Ysgol Llanbedr D C. The experience gained from the consultation had generally been beneficial. Children were being educated in good environments and there had been good investment in the Ruthin area. There has also been an increase in the number of Welsh speakers in the area.

The Interim Head of Education agreed with Councillor Huw Hilditch-Roberts that the investment made to the schools made the whole education experience easier and more productive for teachers and pupils. It was also stated that an unforeseen and unintended positive consequence of the investment was that the larger build schools had made keeping COVID compliant much easier.

During the debate the following points were raised:

- The Chair informed the Committee that following the successful campaign to keep Ysgol Llanbedr D C open, the number of pupils had continued to increase.
- Members queried whether there a follow-up impact assessment had been carried out since the Ysgol Rhewl was closed to see the impact on the community and the economy. Officers responded that an information report had been circulated on the impact of the closure of the school on pupils. The

local member requested that a report be provided on impact on the community and economy of the Rhewl area.

- Officers highlighted the impact on the Welsh language in the area. There had been an increase in the number of children attending Welsh medium schools and also the Welsh language offer had increased.
- Confirmation was provided that the Ruthin Area Review had been delivered within budget, and whilst at the commencement of the review the Welsh Government's (WG) focus had been on reducing surplus places it had during time refocussed on the educational offer for pupils. Recent Estyn reports on schools which formed part of the Ruthin area review had highlighted the positive outcomes for pupils stemming from the review;
- No security concerns due to large open spaces had been raised with school or Education Service staff and no negative comments had been received from School Governors with respect of such matters. The wellbeing aspect could be looked at further. Schools felt more secure with fobs required to gain access to schools and due to secure fencing surrounding schools.
- Work was currently underway in relation to ensuring equitable and practical outside space provision for both Ysgol Pen Barras and Rhos Street School; and
- It was confirmed that renewable energy solutions would be explored as part of the 21st Century Schools Band B bids

At the conclusion of the discussion a vote was taken: 10 voted in favour, 0 against, 1 abstention.

The Committee:

Resolved: having considered the findings in the report and presented during the discussion –

- (i) to receive the information on the impact of the Ruthin Primary Area Review as assessed against the seven well-being goals of the Well-being of Future Generations (Wales) Act 2015;***
- (ii) to confirm that, as part of its consideration, it had read, understood and taken account of the Well-being Impact Assessment (Appendix 1);***
- (iii) that an information report be prepared for circulation to members on the economic impact on Rhewl following the closure of the school as part of the Ruthin primary area review;***
- (iv) that information be provided to members detailing the statistics of the Welsh Language Survey undertaken across Denbighshire recently; and***
- (v) that members' gratitude be conveyed to all school based, Education Service, and other Council Services' staff for their efforts and commitment in securing the delivery of education and support to the county's pupils throughout the COVID-19 pandemic.***

Deputy Leader and Lead Member for Finance, Performance and Strategic Assets Julian Thompson-Hill, the Community Benefits Manager Karen Bellis and the Framework Manager Tania Silva were all in attendance for the item.

Councillor Julian Thompson-Hill, Deputy Leader and Lead Member for Finance, Performance and Strategic Assets presented the report (previously circulated) seeking the Committee to consider and comment on the proposed Community Benefits (CB) policy and its alignment with the Council's corporate plans and priorities.

June 2019 the Denbighshire County Council's (DCC) Programme Board for Young People and Housing approved the creation of the Community Benefits Hub (CB Hub), along with the inclusion of community benefits in all relevant contracts. The Hub would provide support, and enable Services to include CBs in contracts at the earliest opportunity.

The commissioning cycle process would be central to achieving best value and outcomes for DCC spend and it is to be expected that by applying a CB approach at an early stage this would go toward increasing value for DCC spend. A CB Hub Officer had been appointed in February 2020 and a CB Hub manager appointed in March. The Community Benefits Policy would support the work and actions of the CB Hub in achieving intended outcomes and targets.

The Council spent £116m in 2017/18 so with a modest 1% CB return this could potentially generate £1.16m in new benefit per annum. This Policy would support the work of the CB Hub, and the council officers it supports, to access such funding and benefits to reinforce the Council's corporate plan priorities that would help communities to become more independent and resilient. The Council delivers its services directly through its own workforce, and through private and third sector organisations. It also procures a wide range of goods, services and works from over 4,500 suppliers, service providers and contractors.

The CB Policy would provide a framework for internal and external stakeholders to be active in continued and developing engagement allowing us to monitor and evaluate, learn lessons, measure impact, and design fit for purpose CB planning the future. The policy would also support the CB Hub to track, monitor and report on community benefit outcomes across the council and become a means of assessing the strength, vitality and performance for the Corporate Plan 2017-2022. This in turn would be used to formulate strategies for improvements and influence policy decisions. It would also provide opportunities to involve local communities in the delivery of community benefits.

The Hub through its work was attempting to maximise the benefits and the impact of all decisions in line with the duties placed upon public bodies by the Well-being and Future Generation Act by ensuring that there was not only a financial gain from contracts but also a positive long term impact.

During the debate the following points were raised:

- The Committee queried whether the officers for the CB would work closely with elected members, officers responded stating they would be

corresponding with local members as they were best placed to engage and communicate with local people on matters of interest to communities.

- Committee members queried whether wording within the policy could be changed from 'limiting pollution' to 'preventing pollution'. Other members and officers advised that 'preventing pollution' or eradicating pollution was virtually impossible to achieve and therefore suggested the words be amended to 'limiting pollution where possible'. The Committee agreed to this amendment.

The Head of Legal, HR and Democratic Services commended the work which had been carried out by the Officers in developing the Policy and driving its implementation forward. He also agreed with the officers' views that regular updates on the Policy and a dialogue with local Member Area Groups (MAGs) on potential schemes within their localities which may benefit from the Policy would be key, if the policy was to realise its potential and maximise funding available for local projects.

Agreement on the recommendation was by consensus. No formal vote was taken. All members indicated they were in favour of the recommendation, no one indicated they were against it and no one indicated they wanted to abstain.

The Committee:

Resolved: - having considered the policy –

- (i) to support its aims and objectives;***
- (ii) to confirm that, as part of its consideration, it had read, understood and taken account of the Well-being Impact Assessment (Appendix 2); and***
- (iii) recommended that on page 4 of the policy, under the 'Environmental Sustainability Initiatives' section that the words "limiting pollution" be replaced by "limiting pollution where possible".***

7 NORTH EAST WALES ARCHIVES AND RUTHIN GAOL

The Lead Member for Housing and Communities Tony Thomas, the Head of Business Improvement and Modernisation, Alan Smith, the Countryside and Heritage Services Manager Huw Rees, and the Business Information Team Manager Craig Berry were all in attendance for the item.

The Lead Member for Housing and Communities presented the report (previously circulated). Its presentation followed a report presented to Communities Scrutiny Committee during October 2019, where plans were outlined for North East Wales Archives (NEWA) and the possible move to Mold by 2025 (subject to National Lottery Heritage Funding(NHLF)). During that meeting, the Committee had requested an update during 2020 on the utilisation of the potential vacated space at Ruthin Gaol.

A working group had been established earlier in the year to develop plans for the long-term use of Ruthin Gaol. The working group consisted of Local Members, key officers and a representative from Ruthin Town Council and had developed exciting

and innovative plans for expanding the heritage attraction at the Gaol, as outlined in the report. The Business Improvement and Modernisation Service had earmarked a £65k reserve for the purpose of facilitating the expansion work.

The plans for the Gaol, were in line with the budget allocated which was £65k, this budget would be used whether the Archives Service would move or not. The proposed expansion of the Heritage Service at the site would incorporate the current vacant building at 46 Clwyd Street. A range of external funding streams were being currently being explored with a view to delivering the entire project.

During the debate the following points were raised:

- The Committee queried why the item was being discussed prior to the public consultation being completed. Responding officers clarified that public engagement was required for the next stage of the bid for NHLF funding the Archives Services Hub. The consultation would be promoted through social media to ensure there was extensive public engagement.
- There would be an Archive presence at the Gaol whether the Archives Service would relocate or not. Records would be available for access on-line or digitally accessed at local Libraries. There would also be a physical presence at the site on one or two days of the week. The details of this were yet to be finalised.
- The partnership between Flintshire County Council (FCC) and Denbighshire's County Council's Archives Services was currently on an informal basis, and either Council could leave the arrangement at any time. However, the partnership was working well at present.
- The proposals for the Gaol were dependent on the Archives Service vacating the site. However, the Council was working on a wider vision for the facility.
- The differences between DCC and FCC's Welsh language policies were raised, with members seeking assurance to which policy would be adopted if the NEWA Hub was built. The Committee was advised that the language policy would be determined as part of the 'lead partner' appointment process if, and when, the bid for NHLF funding was successful.

A vote was taken on the recommendation: 6 in favour, 1 against, 0 abstentions.

Having considered the report on the North East Wales Archive Service and Ruthin Gaol the Committee:

Resolved:

- (i) to note the progress made to date and support the proposals for the future use of Ruthin Gaol;***
- (ii) to register concerns that no contingency plans currently existed for the Archives Service or the heritage offer at Ruthin Gaol if the bid to the National Lottery Heritage Fund for funding to develop a Hub in Mold for the North East Wales Archives Service was unsuccessful; and***
- (iii) that the results of the current North East Wales Archives Service Access Consultation be circulated to members for information.***

The Scrutiny Co-ordinator presented the report (previously circulated) seeking members' to review the Committee's work programme and provide an update on relevant issues.

Discussion focused on the following -

- The Flood Management Responsibilities in Denbighshire NRW had confirmed their availability to attend the December meeting, confirmation was still awaited from Dŵr Cymru if they could attend.
- The Rhyl Regeneration Programme and the Car Park Charging Policy and Residents' Parking Schemes had been scheduled for the January 2021 meeting, with a report on the Planning Compliance Charter being scheduled for May following the recent Scrutiny Chairs and Vice-Chairs Group meeting.
- A request had been made by the Waste Remodelling Board for it to present a progress report to the Committee early in the new year. It was decided to schedule an additional meeting in early February 2021 to discuss the item.

The Scrutiny Co-ordinator reminded members of the scrutiny proposal form (Appendix 2) and advised that any proposals should be sent to her directly, so these could be considered by the Scrutiny Chairs and Vice Chairs Group for inclusion on the forward work programme.

Agreement on the recommendation was by consensus. No formal vote was taken. All members indicated they were in favour of the recommendation, no one indicated they were against it and no one indicated they wanted to abstain.

Resolved: having considered the information provided, and subject to the above observations and suggestions–

- (i) to approve the Committee's forward work programme; and***
- (ii) that an additional meeting be arranged for early February 2021 to consider matters relating to the Waste Service Remodelling Project***

9 FEEDBACK FROM COMMITTEE REPRESENTATIVES

No feedback received.

The meeting concluded at 1:17pm.

Report to	Communities Scrutiny Committee
Date of meeting	10th December 2020
Lead Member / Officer	Cllr Brian Jones: Lead Member for Waste, Transport and the Environment / Tony Ward: Head of Highways, Facilities & Environmental Services
Report author	Wayne Hope
Title	Flood Risk Management across Denbighshire

1. What is the report about?

1.1. This report is about flood risk management across Denbighshire.

2. What is the reason for making this report?

2.1. To outline flood management and mitigation measures to deal with all types of flood risks county-wide (already in place or planned). These include work with public and private partners and landowners, engineering projects and land management initiatives, with a view to reducing the risk of flooding and combating the effects of climate change. The report also includes details of work the Planning Department is undertaking in relation to flood mitigation as part of the planning process.

3. What are the Recommendations?

3.1. That the Committee considers whether the Council's current and planned flood risk management activities fulfil the Council's responsibilities in relation to relevant flood risk legislation, and whether the Council is using its permitted powers effectively to carry out flood and coastal defence improvements.

3.2. That the Committee considers whether the Council is taking sufficient measures to work effectively with landowners, developers and other risk management authorities to manage flood risk in Denbighshire.

3.3. That the Committee considers whether the Council is delivering the outcomes and measures set out in the Local Flood Risk Management Strategy.

3.4. In relation to the Central Rhyl Coastal Defence Scheme and the Central Prestatyn Coastal Defence Scheme, that the Committee considers the extent to which it wishes to be engaged during the design and development phases of these schemes over the next 12 months.

4. Report details

- 4.1. Broadly speaking, flood risk in Denbighshire is managed by flood risk management authorities. That is, by Denbighshire County Council in relation to surface water and ordinary watercourses; by Natural Resources Wales (NRW) in relation to main rivers and the sea; and by Dŵr Cymru Welsh Water in relation to public sewers. However, anyone who owns land next to a river, stream or ditch has responsibilities as a 'riparian landowner'. The Council also has responsibilities regarding the management of coastal erosion risk. Further detail is provided in Appendix 1. Wherever possible, the Council works together with other flood risk management authorities, as well as developers and landowners, to seek opportunities to better manage and reduce flood risk across the county.
- 4.2. The Flood and Water Management Act requires that the Welsh Government (WG) develops, maintains and applies a national strategy for flood and coastal erosion risk management in Wales. The Act also requires that the Council, as the lead local flood authority, develops, maintains and applies a strategy for local flood risk management, focussed on surface runoff, groundwater and ordinary watercourses. WG published its first national flood strategy in 2011, and has recently (October 2020) published its new strategy. In 2014, the Council published its local flood risk management strategy, which is required to be reviewed and updated by December 2022. Further details of the national and local strategies can be found in Appendix 2.
- 4.3. Regarding new development, as the Local Planning Authority, the Council considers flood risk when assessing planning applications, with particular reference to national planning policy Technical Advice Note (TAN) 15. In support of the Local Development Plan (LDP) (2006-2021), the Council commissioned a Strategic Flood Consequence Assessment, which considers the implications of flood risk for key settlements identified in the LDP. In January 2019, the Council became a Sustainable Drainage Systems Approving Body (SAB), with responsibility for the approval and adoption of surface water drainage on new developments. Additional detail is provided in Appendix 3.
- 4.4. Since 2003, the Council has invested around £41 million of WG grant and Council match funding to reduce flood risk for around 4,000 homes and businesses in Denbighshire. However, approximately 15,200 properties are still at risk of flooding from the sea, rivers and surface water. The Council has identified a programme of potential schemes that would reduce risk for a further 4,750 properties, including 1,650 at East Rhyl which will be protected by a coastal defence scheme that is currently underway. The programme is set out in Appendix 4.
- 4.5. In February 2020, Denbighshire was impacted by storms Ciara, Dennis and, to a lesser extent, Jorge. The post event analysis carried out by Natural

Resources Wales found that most rain gauges in the region recorded over 200% of their February long term average. Storm Ciara in particular created a worse than 1 in 200 year rainfall event. To put this into context, most river flood defences in Denbighshire provide protection against, at most, a 1 in 100 year rainfall event. As a result, there was flooding at a number of locations, mainly due to overtopping of main river flood defences, for example, at St Asaph. As the Lead Local Flood Authority, the Council has a duty to investigate this flooding. However, because the source of flooding was main river, the Council has agreed that NRW is best placed to lead the investigation. NRW's findings will be incorporated into the Council's overarching flood investigation report which, assuming that NRW's findings will be available by the end of December 2020, is likely to be complete by the end of February 2021.

5. How does the decision contribute to the Corporate Priorities?

- 5.1. One of the Council's corporate priorities for 2017 to 2022 is to provide an attractive and protected environment, supporting wellbeing and economic prosperity. One of the measures identified in the Corporate Plan to enable this is to reduce the number of properties at risk of flooding in Denbighshire. By fulfilling its responsibilities as a flood and coastal risk management authority, and working closely with other flood risk management authorities, the Council will be able to accomplish this measure.

6. What will it cost and how will it affect other services?

- 6.1. Routine maintenance of the Council's highway drainage and flood and coastal defence assets can be considered 'business as usual', aligned to the Council's statutory duties. Investment in new flood and coastal defence schemes requires capital investment, although the level of WG grant funding rate is 100% for studies and design work, and 85% for construction.
- 6.2. Investment in flood and coastal defence schemes in communities with known flood risk has a direct positive financial outcome for the Council in terms of reduced revenue costs, because the cost of cleaning up after a flood, which more often than not falls to the Council, is significant and can outweigh the cost of the investment when WG grant is taken into account.
- 6.3. The Council has received 100% WG grant funding to invest in natural flood management. This will not only reduce flood risk, but will have positive effects on biodiversity and the environment.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. A Well-being Impact Assessment is not required. This is because this report is not, specifically, making a recommendation that the Council changes its activities or the way it goes about them. Any new activities that are developed as a result of this report will be impact assessed.

8. What consultations have been carried out with Scrutiny and others?

- 8.1. The Senior Leadership Team (SLT) were consulted on the Council's programme of flood and coastal defence schemes on 21st October 2020 (programme supported). The Strategic Investment Group (SIG) were consulted on natural flood management on 20th October 2020 (proposal approved), and urban catchment management on 24th November 2020 (proposal approved).

9. Chief Finance Officer Statement

- 9.1. As stated in the report a large part of the expenditure in this area is funded from Welsh Government grants and the service is to be commended on its work in attracting this funding. Investment in this area has obvious benefits to residents and businesses but also reduces the need for Council expenditure in areas such as repairs to buildings and infrastructure. Specific schemes go through the usual capital approval process of Strategic Investment Group and Cabinet for large schemes.

10. What risks are there and is there anything we can do to reduce them?

- 10.1. The Council faces a reputational risk if it fails to carry out its responsibilities and, where appropriate, use its permissive powers under the relevant flood risk management legislation.

11. Power to make the decision

- 11.1. Coast Protection Act 1949, Land Drainage Act 1991, Flood and Water Management Act 2010, Well-being of Future Generations (Wales) Act 2015.
- 11.2. The Committee's powers in relation to policy development and review and scrutinising the Council and other public bodies' performance are outlined in Section 21 of the Local Government Act 2000 and Section 7.4 of the Council's Constitution.

Flood Risk Management Responsibilities in Denbighshire

1. Sources of Flood Risk in Denbighshire

Main Rivers



St Asaph, November 2012

Ordinary Watercourses



Corwen, June 2007

Surface Water



Ffordd Derwen, Rhyl, July 2018

The Sea



East Rhyl, December 2013

2. Flood Risk Management – Relevant Legislation

- Local Government Act 1888
- Public Health Act (1936)
- Coast Protection Act (1949)
- Land Drainage Act (1991)
- Town & Country Planning Act (1990)
- Highways Act (1980)
- Water Resources Act (1991)
- Water Industry Act (1991)
- Marine & Coastal Access Act (2009)
- Civil Contingencies Act (2004)
- Climate Change Act (2008)
- Flood & Water Management Act (2010)
- Sustainable Drainage (Wales) Regulations (2018)
- Conservation of Habitats and Species Regulations (2012)
- Natural Environment and Rural Communities Act (2006)
- Water Act (2014)
- The Environmental Permitting Regulations (2016)
- Wellbeing of Future Generations Act (2015)
- Environment (Wales) Act (2016)
- EU Water Framework Directive (2000)
- EU Strategic Environmental Assessment Directive (2001)
- EU Floods Directive (2007)
- EU Marine Strategy Framework Directive (2009)

3. Flood Risk Management Authorities in Denbighshire



- As the Lead Local Flood Authority, the Council has a responsibility to take the lead in managing flood risk from local sources, such as ordinary watercourses, surface water and groundwater.
- The Council also has powers under the Land Drainage Act and Coast Protection Act to carry out land drainage improvement works (non-main river) and coastal defence works.
- Responsible for highway drainage as the highway authority.
- Responsible for investigating flooding in Denbighshire.
- As the Sustainable Drainage Systems Approving Body (SAB), approves and adopts surface water drainage systems for new developments.
- Issues consent for work affecting ordinary watercourses.



- NRW 'oversight' role: general supervision and communication of flood & coastal erosion risk management in Wales.
- Manages flooding from main rivers and the sea.
- Issues Flood Risk Activity Permits for work affecting main rivers.
- Issues Marine Licences for work on coastal defences.
- Statutory consultee for planning applications where flood risk is a consideration.



severn dee



- Manage flooding from water and sewage systems.
- Manage reservoir assets.



Llywodraeth Cymru
Welsh Government

- Sets national direction and objectives, and prioritises funding.
- Manages Trunk Road highway drainage.

Riparian Landowners....

....have a duty to allow water to pass through their land without obstruction and to keep river banks, river beds and any structures free of any debris, trees and shrubs that might lead to a blockage.

4. Flood Risk Management Authorities Working in Partnership

North Wales Flood Risk Management Group:

- Made up of the 6 North Wales authorities, Natural Resources Wales, Welsh Water and Welsh Local Government Association.
- Meets every 3 months.
- Opportunity to discuss common issues and share examples of best practice.
- The foundation stone for future regional, collaborative working, including the possibility of establishing a regional Sustainable Drainage Systems Approving Body (SAB).

National and Local Flood Risk Management Strategies

1. Overview

The Flood and Water Management Act requires that the Welsh Government (WG) develops, maintains and applies a national strategy for flood and coastal erosion risk management in Wales. The Act also requires that the Council, as the lead local flood authority, develops, maintains and applies a strategy for local flood risk management, focussed on surface runoff, groundwater and ordinary watercourses. WG published its first national flood strategy in 2011, and has recently (October 2020) published its new strategy. In 2014, the Council published its local flood risk management strategy, which is required to be reviewed and updated by December 2022. Further details of the national and local strategies can be found in Appendix 2. responsibility for the approval and adoption of surface water drainage on new developments.

2. National Strategy for Flood and Coastal Erosion Risk Management in Wales

The ‘new’ national strategy for flood risk in Wales sets out how WG intends to “manage the risks from flooding and coastal erosion across Wales over the next 10 years, whilst strengthening and clarifying roles and responsibilities. It sets out the policies and direction for all Welsh Flood Risk Management Authorities to follow, with measures to explain how this will be achieved, which can be considered as its action plan”. The strategy sets out five overarching objectives, supported by 24 separate measures. The objectives are:

- Improving our (WG’s) understanding and communication of risk
- Preparedness and building resilience
- Prioritising investment to the most at risk communities
- Preventing more people becoming exposed to risk
- Providing an effective and sustained response to events

The full strategy as well as a summary document can be found here:
<https://gov.wales/national-strategy-flood-and-coastal-erosion-risk-management-wales>

3. Denbighshire Local Flood Risk Management Strategy

The Flood and Water Management Act requires that the Council’s local strategy is consistent with the national strategy. To that end, the local strategy set out 8 ‘outcomes’ and 30 supporting measures. The Council is required to review the current strategy by December 2022 and this will also be consistent with the new national strategy. The current strategy and accompanying documents can be found here:

<https://www.denbighshire.gov.uk/en/your-council/strategies-plans-and-policies/strategies/local-flood-risk-management-strategy.aspx>

4. Local Strategy – Delivery Of Outcomes and Measures

On 4th December 2014 the Flood Risk Manager presented a report to Communities Scrutiny Committee that provided a progress update on the delivery of the outcomes and measures of the local strategy. The 2014 update is reproduced below, with the latest position added in bold text.

Outcome 1 - To improve the understanding of local flood risk

Measure 1.1: Identify drainage and flood assets and develop asset management system

Good progress has been made with respect to the identification of drainage and flood assets, using data and information provided by Natural Resources Wales and Dwr Cymru Welsh Water as well as the Council's own records. Overall, the measure is approximately 25% complete.

Good progress has been made with the nearly all 'critical' flood assets recorded and approximately 60% of other identifiable assets recorded on the Council's AMX asset management system.

Measure 1.2: Designate flood risk management features (permissive power)

Work will commence during 2015/16.

No risk management features designated, in common with the majority of other local flood authorities, primarily because the process is time consuming, costly and offers very little flood risk benefit.

Measure 1.3: Record and map flooding incidents

This is an ongoing process. Enquiries have been made regarding flood mapping software, which can be relatively inexpensive. However, it is important for officers to be trained in its use and for the acquired skills maintained.

Flood incidents have been recorded and mapped using AMX software.

Measure 1.4: Carry out flood investigations

The Council has worked in partnership with Natural Resources Wales to investigate the coastal flooding that affected Denbighshire on 5th December 2013.

The Council continues to investigate flooding, for example, Ffordd Derwen, Rhyl, in 2017 and 2018, and various locations following the February 2020 floods.

Measure 1.5: Develop Flood Risk Management Plans for areas of high flood risk

Because there are no Flood Risk Areas in Denbighshire, as defined by the Flood Risk Regulations, there is no statutory requirement for the Council to produce Flood Risk management Plans. However, the Council has agreed with the Welsh Government that it will produce Flood Risk Management Plans by December 2015 and has received £50,000 of government grant to carry out this work. Guidance has recently been provided by the Welsh Government and work has now commenced.

Flood Risk Management Plan (FRMP) completed in 2016. Will be superseded by NRW produced FRMP in 2021.

Measure 1.6 Develop a regional Learning Action Alliance in partnership with neighbouring LLFA's, flood risk management authorities and other private and public sector specialists to share knowledge of flood risk management approaches

Work will commence during 2015/16.

No regional appetite for this, so didn't proceed.

Outcome 2 - Ensure that local communities understand their responsibilities in relation to local flood risk management

Measure 2.1: Publish a clear strategy and communicate it

Upon receipt of Ministerial approval, the Strategy will be published on the Council's website, with copies made available at the Council's main offices.

Measure complete.

Measure 2.2: Develop a communication strategy to improve stakeholder knowledge

Work will commence during 2015/16.

Outstanding measure, although stakeholder engagement is a day to date activity for the Flood Team. Requires further internal discussion and value assessment.

Measure 2.3: Develop a dedicated flood risk management page on the Council's website

Some progress has been made, 20% complete (web page won't go live until 100% complete).

It was agreed with the Council's web team that hosting flood and drainage related information on existing web pages would be more effective than a dedicated FRM page. This measure is effectively complete.

Measure 2.4: Publish and distribute information explaining responsibilities, local flood risk, property protection and resilience

No progress to date. However, some similar work in Denbighshire has already been carried out by Natural Resources Wales.

There is information on the Council's website. However, limited Council resources mean that WG and NRW are best placed to distribute information leaflets etc.

Measure 2.5: Involve local communities in local initiatives and schemes

Work will commence during 2015/16.

The Council continues as a matter of course to involve local communities in discussions about flood risk concerns and in the development of proposals to manage flood risk.

Measure 2.6: Promote and support Community Flood Plans

The Council is working in partnership with Natural Resources Wales to develop and promote Community Flood Plans. Plans are currently in place in Ruthin (Glasdir estate), Ruthin Town, Rhyl, Prestatyn and St Asaph.

The Council continues to work with NRW with respect to community flood plans.

Measure 2.7: Promote and support property based resilience

Following the coastal flooding in 2013, the Council has attended public drop-in sessions where advice regarding property protection and resilience was provided to residents.

The Council has used WG grant to supply property level resilience to some vulnerable residents in Rhuddlan and will promote its use, particularly where no other flood risk management measures are practical.

Measure 2.8: Visit schools in flood risk areas

Work will commence during 2015/16.

Flood Risk Manager gave a presentation to Ysgol Bryn Clwyd, Llandyrnog in 2015. The Council continued to support the 'Dangerpoint' educational centre until 2020. Curriculum pressures make it difficult for schools to accommodate visits within the normal school calendar.

Measure 2.9: Annual flood awareness event and/or flood awareness roadshow

Work will commence during 2015/16.

Insufficient resources to carry this out. Possibly an unrealistic measure.

Measure 2.10: Promote and support Dangerpoint

Work will commence during 2015/16.

See measure 2.8.

Measure 2.11: Actively engage with the private flood sector to develop innovative techniques to raise awareness

Work will commence during 2015/16.

No significant progress. Possibly an unrealistic measure.

Outcome 3 - Work in partnership with other Risk Management Authorities and stakeholders

Measure 3.1: Work closely with the Natural Resources Wales and Dŵr Cymru Welsh Water to develop cost effective solutions to flooding issues

The Council already has regular meetings with Natural Resources Wales and Dwr Cymru Welsh Water to discuss possible solutions to known flooding issues. Following recent surface water flooding in Prestatyn, a meeting was quickly arranged. This has resulted in Natural Resources Wales carrying out a review of the hydraulic model for Prestatyn Gutter, with a view to reducing flood risk.

The Council continues to work closely with NRW and Dwr Cymru Welsh Water with several projects at numerous locations across Denbighshire.

Outcome 4 - Actively manage flood risk associated with new development proposals

Measure 4.1: Develop and apply a robust local policy for the drainage of new development sites

Awaiting guidance from the Welsh Government and the commencement of Schedule 3 of the Flood and Water Management Act.

Schedule 3 commenced in January 2019, along with the accompanying new legislation to regulate surface water drainage for new developments. The Council is now a Sustainable Drainage Systems Approving Body (SAB). Measure complete.

Measure 4.2: Develop a process with the Planning Department to create clear advice and direction to developers on FRM and Drainage. Encourage developers to adopt a 'best practice' approach to site drainage.

Future work, depends on 4.1 above.

See measure 4.1

Outcome 5 - Encourage proactive, responsible maintenance of privately-owned flood defence and drainage assets

Measure 5.1: Identify highest risk private flood defence and drainage assets

Some progress has been made, but is very time consuming. 10% complete.

The Council continues to record private flood assets through ordinary watercourse consenting and SAB processes, including those at highest risk. Further work is required to identify additional existing private assets.

Measure 5.2: Develop technical advice for owners to guide them in preparing local maintenance plans

Work will commence during 2015/16.

This now takes place through the SAB process.

Outcome 6 - Investigate opportunities to reduce surface water run-off from the upper catchments and for flood storage in flood plain areas

Measure 6.1: Develop a register of land ownership for Denbighshire and neighbouring authority areas with shared catchments

Good progress has been made, 50% complete.

Practically complete, but requires constant review due to changes of ownership.

Measure 6.2: Develop proposals to engage with significant landowners to employ land management techniques and initiatives which help to reduce the rate of surface water run-off

Most of the significant landowners within Denbighshire have been contacted as part of 6.1 above. The Clwyd and Elwy Catchment studies being carried out by Natural Resources Wales will support and complement this measure.

The Council has recently secured £1 million in Welsh Government grant to work with landowners to implement natural flood management approaches, focusing on the River Clwyd catchment.

Outcome 7 - Identify affordable, sustainable flood risk management projects

Measure 7.1: Review the Council's programme of flood risk management schemes

Complete, with the result that future fluvial and coastal flood risk management schemes have been prioritised.

The programme continues to be reviewed on a regular basis.

Measure 7.2: Use Flood Risk Management Plans to identify further measures to manage and reduce flood risk

This measure will be developed in conjunction with the preparation of Flood Risk Management Plans.

The Flood Risk Management Plan has been a useful reference source in identifying measures to reduce flood risk.

Measure 7.3: Encourage and promote community and private contribution towards the costs of flood schemes

Work will commence during 2015/16.

In practice there have been very few opportunities to seek community and private contributions and projects have continued to be developed unabated.

Measure 7.4: Continue to promote flood risk management schemes that might be eligible for Welsh Government grant aid

The Council communicates regularly with the Welsh Government regarding the prioritisation of schemes and the availability of government grant aid.

This measure is ongoing and the Council has a very good track record with respect to securing WG grant aid for flood schemes.

Outcome 8 - Ensure local FRM knowledge is aligned with the Councils emergency planning procedures.

Measure 8.1: Embed the LFRMS into flood response and recovery plans and use developing knowledge on flood risk to “tune” emergency procedures

Work will commence during 2015/16.

The information contained within the local strategy has fed in to the Council’s flood response and recovery plans.

Measure 8.2: Continue to develop Denbighshire County Council’s Multi Agency Flood Plan

Ongoing activity, in conjunction with the North Wales Councils Regional Emergency Planning Services and Natural Resources Wales.

Ongoing activity, reviewed periodically by the Council, NWCREPS and NRW.

Development and Flood Risk in Denbighshire

1. Overview

As the Local Planning Authority the Council considers flood risk when assessing planning applications, with particular reference to national planning policy Technical Advice Note (TAN) 15. In support of the Local Development Plan (LDP) (2006-2021) the Council commissioned a Strategic Flood Consequence Assessment, which considers the implications of flood risk for key settlements identified in the LDP. In January 2019, the Council became a Sustainable Drainage Approving Body (SAB), with responsibility for the approval and adoption of surface water drainage on new developments.

2. Technical Advice Note (TAN) 15

Planning Policy Wales (PPW) sets out the land use planning policies of the Welsh Government (WG). It is supplemented by a series of Technical Advice Notes (TANs), including “TAN 15: Development and Flood Risk”. PPW requires that Denbighshire County Council, as the Local Planning Authority, considers flood risk when assessing planning applications, with particular reference to TAN 15. A copy of TAN 15 can be found here: <https://gov.wales/technical-advice-note-tan-15-development-and-flood-risk>. In autumn 2019 WG consulted on proposed changes to TAN 15. The revised document has yet to be published.

3. Natural Resources Wales’ Role in the Planning Process

Natural Resources Wales (NRW) is a statutory consultee in the planning system. NRW’s main role in this regard is to advise planning applicants and the Local Planning Authority on the assessment of the flooding consequence, in terms of risks to people and property, in accordance with Section 7 and Appendix 1 of TAN 15. Where reasonable and practicable, NRW can make data available to assist developers when undertaking assessments and where appropriate provide advice on any mitigation measures proposed by the developer.

4. Denbighshire’s Strategic Flood Consequence Assessment

In support of the Local Development Plan (LDP) (2006-2021), in 2007 the Council commissioned a Strategic Flood Consequence Assessment (SFCA), which considers the implications of flood risk for key settlements identified in the LDP. The SFCA was reviewed and updated in 2014 and 2017 and a further update is currently underway. The SFCA uses flood risk information and considers fluvial, coastal and surface water flooding issues throughout Denbighshire, while assessing flood risk to existing key development allocations

and the surrounding communities. The Council is currently preparing its replacement Local Development Plan and flood risks identified by the SFCA will be a key consideration when looking to allocate sites for development.

5. Denbighshire as a SuDS Approving Body (SAB)

In January 2019, the Council became a Sustainable Drainage Systems Approving Body (SAB), with responsibility for the approval and adoption of surface water drainage on new developments. Approximately 60 SAB applications have been received over 21 months, the majority for single dwellings. As well as having a duty to approve sustainable drainage proposals for new developments exceeding 100m² in area, the SAB has a duty to adopt and maintain sustainable drainage systems serving more than one property. There are exceptions to this adoption requirement, for example, where a site is controlled by a housing association.

Appendix 4

Programme of Potential Flood Schemes in Denbighshire

Project	No of Properties Benefiting	Estimated Total Cost (stage in assessment process)	Estimated DCC Capital contribution	Potential Start/End Date	Relevance to Corporate Plan (CP) Period	General Comments
East Rhyl Coastal Defence Scheme	1,650	£27m (on site, due for completion December 2022)	£4.1m	Start April 2020 / End Dec 2022	Agreed at Council 2019 and commenced within CP period.	Scheme commenced on site as per programme.
Central Rhyl Coastal Defence Scheme	600	£29.2m (Early stage of design, so Low to Medium confidence)	£4.3m	Potential start on site March 2022 / End March 2024 (subject to scheme approval / funding)	Possibility that scheme could be commenced during CP period, but high costs could mean that project is delayed.	Could be opportunities to reduce scope of scheme to make it more affordable, but this would be subject to WG agreement. Work would have to commence by March 2022 to qualify for WG grant.
Central Prestatyn Coastal Defence Scheme	2,100	£16.7m (Outline Business Case Stage, so Low to Medium confidence)	£2.5m	Potential start on site March 2022 / End May 2023 (subject to scheme approval / funding)	Possibility that scheme could be commenced during CP period, but high costs could mean that project is delayed.	Could be opportunities to reduce scope of scheme to make it more affordable, but this would be subject to WG agreement. Work would have to commence by March 2022 to qualify for WG grant.

Dyserth Flood Risk Management Scheme	60	£2.5m (Detailed design, but experiencing difficulties attaining adequate standard of flood protection, so Medium confidence)	£375k	Possibly on site during 2021/22 (subject to scheme approval / funding)	Possible to complete project within CP period.	Some complications regarding funding of project, because partly Main River, therefore under NRW jurisdiction
Ffordd Derwen Flood Risk Management Scheme	40	£800k (Outline Business Case stage, so Low confidence)	£120k	Possibly on site during 2021/22 (subject to scheme approval / funding)	Possible to complete project within CP period.	Project in the very early stages of development
Urban Catchment Management in Rhyl	70	£610k (OBC, high confidence, construction phase cost ceiling set at £500k)	£75k	Hope to be on site during 2021/22	Should be possible to complete project within CP period.	Project in the early stages of development
Urban Catchment Management in Prestatyn	120	£730k (OBC, high confidence, construction phase cost ceiling set at £600k)	£90k	Hope to be on site during 2021/22	Should be possible to complete project within CP period.	Project in the early stages of development
Natural Flood Management	100+	£1m (Programme Business Case stage, high confidence, budget ceiling £1m)	Nil (100% WG grant funded)	Hope to be on site during 2021/22	Should be possible to complete project within CP period.	Project in the early stages of development

26th November 2020

Report to	Communities Scrutiny Committee
Date of meeting	10 December 2020
Lead Officer	Rhian Evans, Scrutiny Co-ordinator
Report author	Rhian Evans, Scrutiny Co-ordinator
Title	Scrutiny Work Programme

1. What is the report about?

The report seeks Communities Scrutiny Committee to review its draft forward work programme. In doing so the Committee is asked to reflect on the implications of the focus on business critical operations during the emergency phase of the COVID -19 pandemic and the programmes of work underway or being planned under the recovery phase, whilst also having regard to items of business already on its forward work programme prior to the pandemic.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the Recommendations?

That the Committee

- 3.1 considers the information provided and approves, revises or amends its forward work programme as it deems appropriate; and
- 3.2 identifies key messages and themes from the current meeting which it wishes to publicise via the press and/or social media.

4. Report details

- 4.1 Section 7 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, as well as the rules of procedure and debate.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must set, and regularly review, a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and Audit Wales (AW) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. From now on scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. AW will measure scrutiny's effectiveness in fulfilling these expectations.
- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
 - achievement of the Corporate Plan objectives (with particular emphasis on their deliverability during a period of financial austerity);
 - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2);

- Urgent, unforeseen or high priority issues; and
- Supporting the Council's recovery work in relation to the effects of the COVID-19 crisis on Council services, the local economy and the county's communities

4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No officer proposal forms have been received for consideration at the current meeting.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). No items should be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

Flood Management: Rhyl Cut and Prestatyn Gutter Study

- 4.8 A report on the above study and the conclusions of modelling work undertaken as part of the study were due to be reported to the Committee at the current meeting. However, due to the work entailed with the investigations into the February 2020 flood events and the subsequent impact the COVID-19 pandemic had on Natural Resources Wales' (NRW) capacity to progress the required work to complete the study, the presentation of this report has been delayed until the spring of 2021. Consequently, the Chair has agreed that the report's presentation be rescheduled for May 2021 (see Appendix 1).

Waste and Recycling Service Remodelling Project

- 4.9 At its last meeting the Committee agreed to schedule an additional meeting into its forward work programme, on 4 February 2021, for the purpose of considering matters relating to the above project. This meeting had been requested by the Project Board as it was anticipating to roll-out aspects of the service change earlier than others and therefore the report already scheduled into the Committee's forward work programme for May 2021 would not fit in with the roll-out proposals. However, it now transpires that for operational reasons earlier roll-out of aspects of the service change is not practical, therefore there is no longer a need to hold the Special Meeting of Communities Scrutiny Committee on 4 February 2021. All aspects of the project will be reported to the Committee on the 13 May 2021 as originally planned.

Cabinet Forward Work Programme

- 4.10 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose, a copy of the Cabinet's forward work programme is attached at Appendix 3.

Progress on Committee Resolutions

- 4.11 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.

5. Scrutiny Chairs and Vice-Chairs Group

- 5.1 Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group met on 5 November 2020. At that meeting the Group did not refer any topics to this Committee for consideration. The Group's next meeting is scheduled for the 21 January 2021.
- 5.2 With a view to raising Scrutiny's profile and encouraging public engagement the Group recently decided that all three scrutiny committees should, for a trial period, identify key themes or messages arising from their meetings for publication via the Authority's social media pages and the local press. The Committee is therefore asked to identify which themes or messages it wishes to highlight from the current meeting.

6. How does the decision contribute to the Corporate Priorities?

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget and resource pressures.

7. What will it cost and how will it affect other services?

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

8. What are the main conclusions of the Well-being Impact Assessment?

A Well-being Impact Assessment has not been undertaken in relation to the purpose or contents of this report. However, Scrutiny's through its work in examining service delivery, policies, procedures and proposals will consider their impact or

potential impact on the sustainable development principle and the well-being goals stipulated in the Well-being of Future Generations (Wales) Act 2015.

9. What consultations have been carried out with Scrutiny and others?

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. What risks are there and is there anything we can do to reduce them?

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

Section 7.11 of the Council's Constitution stipulates that scrutiny committees and/or the Scrutiny Chairs and Vice-Chairs Group will be responsible for setting their own work programmes, taking into account the wishes of Members of the Committee who are not members of the largest political group on the Council.

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Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
21 January 2021	Cllr. Julian Thompson-Hill	1. Universal Credit (UC)	To detail: (i) the impact of migrating legacy benefits residents on to Universal Credit on Council services; and (ii) the effectiveness of the measures taken by the Council and its partners with a view to mitigating the effects of migrating legacy benefits residents on to UC (including the lessons learnt; and (iii) the impact of COVID-19 on the number of UC claimants in Denbighshire	(i) An understanding of the impact of migrating legacy benefit recipients onto UC on Council services and on residents themselves; and (ii) an assessment of the effectiveness of measures taken to support services and residents to deal with the changes and proposed plans for dealing with the remainder of the rollout. Scrutiny's consideration of the above matters will assist it to identify proposed ways to mitigate against the effects of UC adversely affecting the Council's aim of building resilient communities (iii) An understanding of the impact of COVID-19 on the numbers of Denbighshire residents claiming UC and the consequential effects on Council services	Paul Barnes/Rachel Thomas	May 2019 (Impact of COVID-19 element added Sept 2020)

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
	Leader	2.	Rhyl Regeneration Programme	To outline the work undertaken to date as part of the programme and the governance arrangements that supports this work	A greater understanding of the Rhyl Regeneration Programme and its governance arrangement and how it supports the delivery of the Council's corporate priorities	Nicola Caie/Emlyn Jones	By SCVCG October 2020
	Cllr. Brian Jones	3.	Car Park Charging Policy and Residents' Parking Schemes	To examine the Council's car parking charging policy and residents' parking schemes	Examination of the current policy and schemes to determine whether they are sufficiently flexible to meet the needs of all parts of the county and support individual communities and businesses, particularly in view of COVID-19 restrictions	Emlyn Jones/Mike Jones/Peter Lea/Ben Wilcox-Jones	By SCVCG October 2020
11 March	Leader	1.	<i>Draft Tourism Signage Strategy for Denbighshire (tbc)</i>	<i>To examine the draft Tourism Signage Strategy for the county developed by the Working Group including potential funding sources and the anticipated timescale for the Strategy's delivery</i>	<i>The development of a tourism signage strategy that complements trunk road signage and technological innovations in the field of tourism, takes into account the aims of 'The Wales Way' project, attracts visitors and increases the value of tourism spend in the county in line with the corporate priority relating to the Environment, and in-keeping with the outcomes of Denbighshire's Tourism Strategy</i>	<i>Mike Jones/Peter McDermott</i>	<i>March 2020 (rescheduled due to COVID-19 (Sept 20))</i>
	Cllr. Brian Jones	2.	The Role of Denbighshire in Public Transport and Active Travel Provision	To examine the Council's work to date in planning public transport and active travel	Input into future service provision that will meet residents and businesses' needs and help support the delivery of the Council's corporate priorities and Corporate Plan	Peter Daniels	By SCVCG March 2020 <i>(rescheduled due to COVID-19 (Sept 20))</i>

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
			(tbc)	provision in readiness for the likely growth in demand due to the response to the public's response to climate change and sustainable living requirements			
	Cllr. Julian Thompson-Hill	3.	COVID-19 Recovery Theme – Council Buildings	To detail the progress made to date in relation to getting Council buildings back into use, decommissioning temporary use buildings and undertaking maintenance backlogs following the Authority's response to the pandemic	To ensure that all Council buildings are compliant with guidelines and regulations for safe use by staff and the public, and the identification of new ways delivering services from Council buildings which safeguard those who enter them	Steve Gadd	September 2020
13 May	Cllr. Mark Young	1.	<i>Planning Compliance Charter</i> <i>(may be presented earlier if other</i>	<i>To examine the effectiveness of the Planning Compliance Charter with the county's city, town and community</i>	<i>An evaluation of the Charter's effectiveness in order to determine whether recommendations are required to strengthen the Charter or increase resources available for planning enforcement across the county</i>	<i>Emlyn Jones/Adam Turner</i>	<i>By SCVCG October 2020</i>

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
			<i>items are not available (tbc)</i>	<i>councils in addressing planning contraventions, non-compliance and enforcement issues across the county</i>			
	Cllr. Brian Jones	2	<i>Waste and Recycling Service Remodelling</i>	<i>To: (i) provide an overall update on the progress of the project and its mobilisation; (ii) update on the outcome of the pilot projects undertaken to increase the capture of recyclable waste across the county; (iii) receive confirmation of the approved service design (iv) examine the proposed Benefits Realisation Plan to be</i>	<i>(i) An understanding of the proposed mobilisation approach and re-confirmation / recap on approved service design e.g. proposed containers to support new service model (ii) An evaluation of the pilot projects' success in increasing recycling rates for the purpose of formulating recommendations for future improvements in this area and in relation to the Benefits Realisation Plan with a view to ensuring effective, meaningful and quantifiable monitoring of the new waste operating model that will help support future improvements to the service</i>	<i>Tony Ward/Tara Dumas/Peter Clayton</i>	<i>October 2019 (rescheduled March 2020) (rescheduled due to COVID-19 (Sept 20))</i>

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				<i>implemented for the purpose of monitoring the environmental, financial, employee and customer benefits of the new waste operating model; and (v) receive an update on communication s plan and supporting materials</i>			
	Cllr. Brian Jones Reps from NRW to be invited	4.	Flood Management Responsibilities in relation to the Rhyl Cut and Prestatyn Gutter	To present the conclusions of the joint study into whether improvements could be made to the management of the Rhyl Cut and Prestatyn Gutter, adjacent drains and sewers, and to outline each organisation's responsibilities in relation to flood	An assessment of whether the Council effectively fulfils its responsibilities in relation to flood management and mitigation and works effectively with partner organisations to reduce the risk of flooding and deliver the Environment and Resilient Communities priorities of the Corporate Plan	Tony Ward/Wayne Hope	March 2018 (rescheduled February 2019, June 2019 & November 2020) until conclusion of the Phase 3 study which has been delayed due to COVID-19

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			management and flood mitigation			
1 July						
9 September						
21 October						
9 December						

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Denbighshire's Learner Transport Policy (date to be confirmed, possibly an information report) (early 2021)	To review the Council's policy in relation to the provision of learner transport for: (i) pupils accessing non-statutory elements of education following the Welsh Government's review of Post 16 Learner Travel; and (ii) The impact of Public Vehicle Accessibility Regulations (PSVAR) on learner travel in the county	Clarity in relation to the cost of learner transport in the county going forward which will support the allocation of sufficient funding to cover these costs in the annual budget setting process	Geraint Davies/Ian Land/Peter Daniels	March 2020

Communities Scrutiny Committee Forward Work Plan

For future years

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Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author(s)	Date Entered
INFORMATION (for circulation in Dec 2020)	Welsh Government's Free Childcare Offer in Denbighshire	(i) To assess the take-up and impact of the WG's free childcare offer in the county since its introduction in April 2019 (ii) To evaluate whether the introduction of the free childcare offer has supported the delivery of the Council's corporate priorities relating to young people and resilient communities, supported the local economy and will enhance better outcomes for children and families; and (iii) The impact of the COVID-19 pandemic on the scheme's delivery in Denbighshire	Geraint Davies/James Wood	September 2018 (rescheduled April 2020 due to COVID-19)
INFORMATION (for circulation late Dec 2020)	North East Wales Archives Access Consultation	To report the results, findings and conclusions of the recent consultation	Craig Berry	October 2020
INFORMATION (for circulation in Dec 2020)	Welsh Language Survey	To report the results, findings and conclusions of the recent survey undertaken across the county	Gareth Watson	October 2020
INFORMATION (for circulation March 2021)	Car Park Asset/Investment Management Plan	To detail the progress made to date with the delivery of the asset management plan and associated initiatives	Emlyn Jones/Mike Jones	July 2019

Communities Scrutiny Committee Forward Work Plan

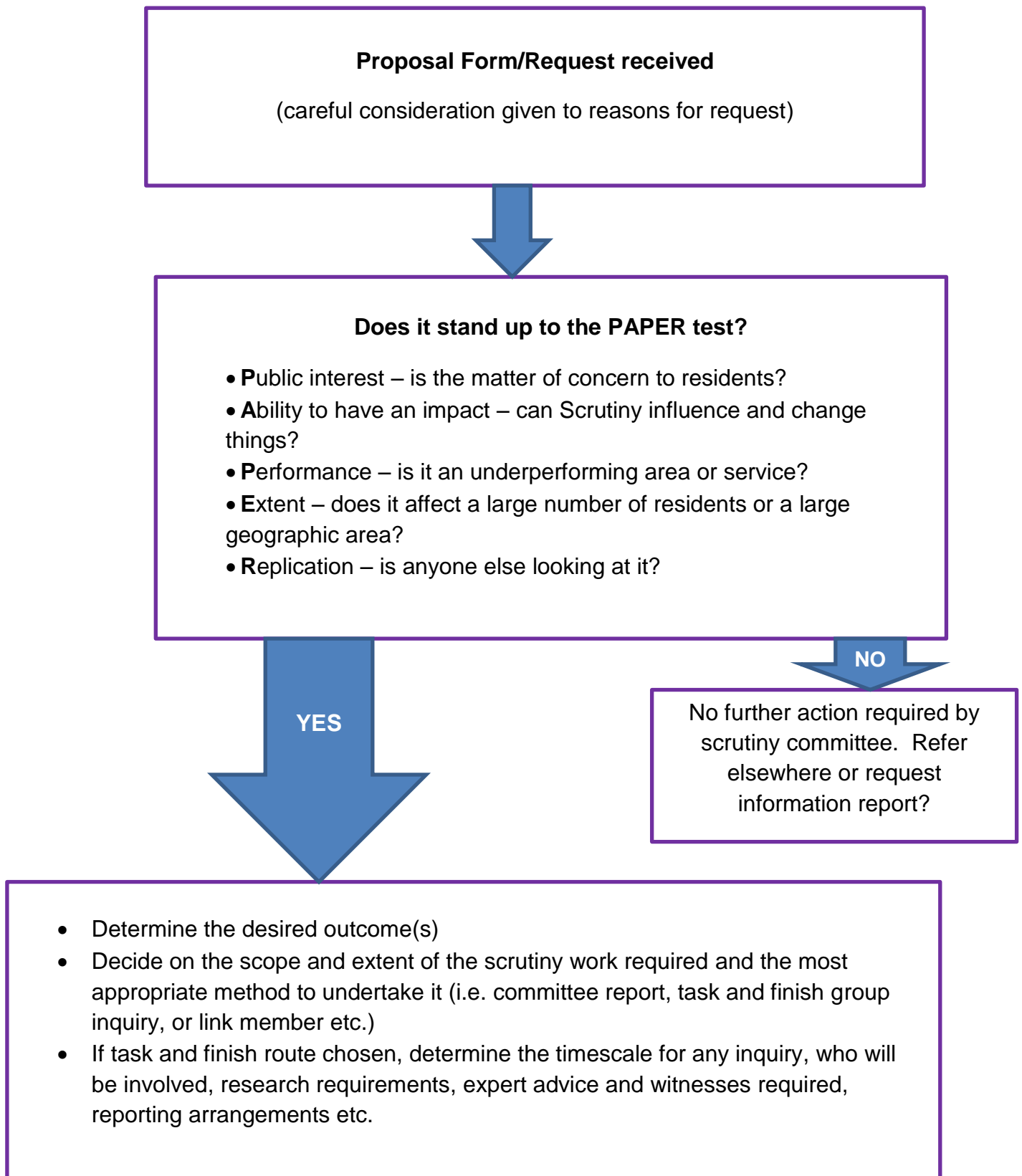
Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
21 January 2021	7 January	11 March	25 February	13 May	29 April

27/11/2020 RhE

Member Proposal Form for Scrutiny Forward Work Programme	
NAME OF SCRUTINY COMMITTEE	
TIMESCALE FOR CONSIDERATION	
TOPIC	
What needs to be scrutinised (and why)?	
Is the matter one of concern to residents/local businesses?	YES/NO
Can Scrutiny influence and change things? (if 'yes' please state how you think scrutiny can influence or change things)	YES/NO
Does the matter relate to an underperforming service or area?	YES/NO
Does the matter affect a large number of residents or a large geographical area of the County (if 'yes' please give an indication of the size of the affected group or area)	YES/NO
Is the matter linked to the Council's Corporate priorities (if 'yes' please state which priority/priorities)	YES/NO
To your knowledge is anyone else looking at this matter? (If 'yes', please say who is looking at it)	YES/NO
If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?	
Name of Councillor/Co-opted Member	
Date	

Consideration of a topic's suitability for scrutiny



Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
15 Dec	1	Asbestos Removal Contract	To obtain permission to award the contract to the successful tenderer	Yes	Councillor Julian Thompson-Hill / Tom Booty / Sarah Wainwright
	2	DCC Community Benefit Policy	To seek Cabinet approval of the Community Benefits Policy	Yes	Councillor Julian Thompson-Hill / Karen Bellis
	3	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
19 Jan	1	Housing Rent Setting & Housing Revenue and Capital Budgets 2021/22	To seek approval for the proposed annual rent increase for council housing and to approve the Housing Revenue Account Capital and Revenue Budgets for 2021/22 and Housing Stock Business Plan	Yes	Councillor Julian Thompson-Hill / Geoff Davies
	2	Budget 2021/22 – Final Proposals	To consider a report setting out proposals to finalise the budget for 2021/22	Tbc	Councillor Julian Thompson-Hill / Steve Gadd

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	3	DCC's Climate and Ecological Change Strategy (2021/22 – 2029/30)	To consider the final DCC's Climate and Ecological Change Strategy (2021/22 – 2029/30) and recommend to Council its adoption	Tbc	Councillor Brian Jones / Helen Vaughan-Evans
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
16 Feb	1	Contract Procedures Rules	To consider the reviewed contract procedures rules which will require adoption and form part of the council constitution	Tbc	Councillor Julian Thompson-Hill / Lisa Jones
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
23 March	1	Awel Y Dyffryn Extra Care Housing – Appointment of Care Providers	To seek approval to appoint 2 care providers for ECH older persons and Learning Disability	Yes	Councillor Bobby Feeley / Phil Gilroy / Emily Jones-Davies
	2	Corporate Plan (Oct to Dec)	To consider a performance update on the Corporate Plan	Tbc	Councillor Julian Thompson-Hill / Iola McGregor
	3	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
27 April	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
25 May	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
29 June	1	Annual Performance Review	To consider the Annual Performance Review	Tbc	Councillor Julian Thompson-Hill / Iolo McGregor
	2	Finance Report	To update Cabinet on the current financial position of the Council		Councillor Julian Thompson-Hill / Steve Gadd
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>December</i>	1 December	<i>January</i>	5 January	<i>February</i>	2 February

Updated 30/11/2020 - KEJ

Cabinet Forward Work Programme.doc

Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
Special Meeting 5 October 2020	4. Review of Cabinet Decision Relating to 21 st Century Schools Programme – Band B Proposals	<p><u>Resolved:</u> that detailed information be provided to all county councillors by early 2021 on the 21st Century Schools programme, to include –</p> <ul style="list-style-type: none"> (i) background to the funding and the prioritisation process followed to determine which schools merited benefiting from investment and when; (ii) details of the investment already made in the county's schools and the current position; and (iii) a clear outline of future plans, subject to the availability of Welsh Government and Council funding, to make Denbighshire County Council schools fit for the 21st Century <p>Following the Committee agreeing the above resolution the signatories to the call-in request indicated their agreement that the request to review the Cabinet decision should no longer proceed.</p>	An item on this subject has been scheduled into the forward work programme for the Council Briefing session to be held on 15 March 2021

	<p>5. Urgent Matters: Review of Cabinet Decision Relating to Disposal of Land Adjacent to Ysgol Pendref, Denbigh</p>	<p><u>Resolved:</u> to uphold the decision and to recommend to Cabinet that it -</p> <ul style="list-style-type: none"> (i) <i>revisit the decision in light of the vision for future social and affordable housing as set out in the draft new national development framework 'Future Wales – the National Plan 2040';</i> (ii) <i>therefore delay the decision in relation to this particular site for 12 months until the new national development framework is agreed;</i> (iii) <i>consider options to make the land more attractive to social landlords and smaller developers by breaking it up into smaller parcels/plots; and</i> (iv) <i>does not create an oversupply of large unaffordable homes in Denbigh which do not meet the local need</i> 	<p>Cabinet considered the Committee's recommendations at its meeting on 20 October 2020, It:</p> <p>RESOLVED that Cabinet –</p> <ul style="list-style-type: none"> (a) <i>acknowledges Communities Scrutiny Committee's conclusions and recommendations following its review of the Cabinet decision of 22 September 2020, and</i> (b) <i>having reviewed their decision and taken into account the recommendations from Communities Scrutiny Committee, reaffirm the Cabinet decision made on 22 September 2020 to –</i> <ul style="list-style-type: none"> (i) <i>“approve the disposal of land adjacent to Ysgol Pendref, Denbigh outlined in red on the plan (Appendix A to the report) which is surplus to Council requirements on the</i>
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			<p><i>open market for residential development and delegates authority to the Lead Member for Finance, Performance and Strategic Assets to approve the final sale, and</i></p> <p>(ii) <i>confirms it has read, understood and taken account of the Well-being Impact Assessment (Appendix B to the report) as part of its consideration”</i></p>
22 October 2020	5. Impact of the Ruthin Primary Area Review	<p>The Committee:</p> <p><i>Resolved:</i> <i>having considered the findings in the report and presented during the discussion</i></p> <p>–</p> <p>(i) <i>to receive the information on the impact of the Ruthin Primary Area Review as assessed against the seven well-being goals of the Well-being of Future Generations (Wales) Act 2015;</i></p>	<p>Lead Member and officers advised of the Committee’s recommendations.</p>

		<p>(ii) <i>to confirm that, as part of its consideration, it had read, understood and taken account of the Well-being Impact Assessment (Appendix 1);</i></p> <p>(iii) <i>that an information report be prepared for circulation to members on the economic impact on Rhewl following the closure of the school as part of the Ruthin primary area review;</i></p> <p>(iv) <i>that information be provided to members detailing the statistics of the Welsh Language Survey undertaken across Denbighshire recently; and</i></p> <p>(v) <i>that members’ gratitude be conveyed to all school based, Education Service, and other Council Services’ staff for their efforts and commitment in securing the delivery of education and support to the county’s pupils throughout the COVID-19 pandemic.</i></p>	<p>(iii) a copy of the original report on the Impact of the Closure of Ysgol Rhewl has been included in the Information Brief circulated to members ahead of the current meeting. No request was made at that time for an economic impact report on Rhewl. Officers advise that it would be extremely difficult to undertake an economic impact assessment as Rhewl does not have any retail facilities etc. and has not had a shop for a number of years before the school closed.</p> <p>(iv) the information report on the statistics stemming from the Welsh Language Survey will be circulated to members in the near future.</p>
	<p>6. Community Benefits Policy</p>	<p><u>Resolved:</u> - <i>having considered the policy –</i></p> <p>(i) <i>to support its aims and objectives;</i></p> <p>(ii) <i>to confirm that, as part of its consideration, it had read, understood and taken account of the</i></p>	<p>Lead Member and officers advised of the Committee’s recommendation and the requested amendment outlines in (ii).</p>

		<p><i>Well-being Impact Assessment (Appendix 2); and</i></p> <p><i>(iii) recommended that on page 4 of the policy, under the 'Environmental Sustainability Initiatives' section that the words "limiting pollution" be replaced by "limiting pollution where possible".</i></p>	
	<p>7. North East Wales Archives and Ruthin Gaol</p>	<p><u>Resolved:</u></p> <p><i>(i) to note the progress made to date and support the proposals for the future use of Ruthin Gaol;</i></p> <p><i>(ii) to register concerns that no contingency plans currently existed for the Archives Service or the heritage offer at Ruthin Gaol if the bid to the National Lottery Heritage Fund for funding to develop a Hub in Mold for the North East Wales Archives Service was unsuccessful; and</i></p> <p><i>(iii) that the results of the current North East Wales Archives Service Access Consultation be circulated to members for information.</i></p>	<p>Lead Member and officers informed of the Committee's recommendations.</p> <p>(iii) information report on the results of consultation exercise will be circulated to members during the December</p>
	<p>8. Scrutiny Work Programme</p>	<p><u>Resolved:</u> <i>having considered the information provided, and subject to the above observations and suggestions–</i></p>	

		<p>(i) <i>to approve the Committee's forward work programme; and</i></p> <p>(ii) <i>that an additional meeting be arranged for early February 2021 to consider matters relating to the Waste Service Remodelling Project</i></p>	<p>(ii) this additional meeting is no longer required – see main report.</p>
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